

Town of Rowe – FY2013
Board of Selectmen – Minutes
Friday, November 9, 2012 – 9:00am
Rowe Town Hall

Call to Order: The meeting was called to order by Chairman Abbott at 9:04am.

Present: Chairman Noel Abbott, Vice Chairman Paul McLatchy III and Marilyn Wilson

Also Present: Rowe School Committee: Chair Lisa Miller, Lisa Danek-Burke and Cindy Laffond

Audience: Ann Foshay, Jeff Parent, Maggie Parent, Carrie Silva, Bill Knittle

The Select Board met to discuss and appoint members to a School Building Committee (SBC). The following individuals had written to express interest in being on the committee:

Residents:	Janet Cowie	Marjorie Morse
	Donna Flagg	Bob Silva
	Ann Foshay	Jim Taylor
	Cindy Laffond	Suzie Zavotka
	Bill Loomis	
	Dennis May	School Personnel: Joanne Blier
	Kerri McLatchy	Michael Buonoconti
	Paul McLatchy III	Bill Knittle
	Ellen Miller	

Selectman Wilson stated that if state MSBA funds are to be used for the school building, then the makeup of the School Building Committee has to conform to their regulations. Lisa Danek-Burke presented a form from the MSBA listing the individuals that need to be appointed to the SBC. Vice Chairman McLatchy stated that he felt the board should make their appointments now, and fine tune the committee makeup later to align with MSBA regulations if MSBA funds are sought. Chairman Abbott stated that the Select Board is the appointing authority, and we need to move on this right away. He cautioned that using MSBA is a very slow process. He asked Ms. Danek-Burke to email to him a copy of the MSBA regulations she referred to and the form she presented this evening. She stated she will email the link to the MSBA website.

After further discussion it was decided to move forward with appointing the SBC per the MSBA listing in an effort to avoid any delays, in the event MSBA funds are sought. In consultation with the school committee, the Select Board voted unanimously (3/0/0) to appoint all of the above individuals to the School Building Committee, with the school personnel being non-voting members.

Several questions need to be answered:

1. Who is considered the “representative of office authorized by law to construct school buildings”?
2. Can we hire our own architect?
3. Do non-voting members count towards meeting quorum?

The School Committee left the meeting at 10:00am.

Accounting Assistant for School Fire Matters: Two individuals were interviewed by the Select Board—Ingeborg Waldsmith and Carrie Silva. Both individuals were found to be suitable for the position. Ms. Waldsmith had a great deal more financial experience. The Select Board voted unanimously (3/0/0) to hire Ms. Waldsmith at the rate of \$15.00 per hour, with the expense to be covered by the “Loss of Income” portion of the town’s insurance coverage for the school fire.

Administrative Assistant to Assist with School Fire Matters: Janice Boudreau had been hired at the November 6th meeting as an Administrative Assistant to assist with school fire matters. The Select Board voted unanimously (3/0/0) to pay her at the rate of \$15.00 per hour. Ms. Boudreau did attend this evening's meeting. She stated she could be available for evening meetings. Ms. Miller will sign the weekly time cards for Ms. Boudreau and will provide them to Premiere Staffing.

Quarterly/Biannual Stipends: The Select Board voted unanimously (3/0/0) to pay the December quarterly and biannual stipends on the first payroll in December rather than the last payroll.

Police Chief Succession: Chairman Abbott stated that he was not 100% sold on using Phil Adams and Richard Marchese to assist in identifying a Police Chief to succeed Chief Dandeneau when he retires at the end of this fiscal year. He is seeking additional background information as to previous experience they have had and input from other clients. Selectman Wilson stated that the entire matter needs more discussion as she is not certain that hiring outside consultants may be necessary. She suggested that there may be free resources that could help the town.

Electricity Contracts: Ms. Miller reported that she had just learned from Geoff Rogers of HampCOG Power Group that the Town of Rowe electricity supplier accounts have not been moved from Direct Energy to HampCOG. This was to have taken place effective July 5, 2012. She is not sure where the breakdown occurred. She was asked to have Mr. Rogers attend the next Select Board meeting to determine why the transfer of the accounts has not taken place.

Power Wash Building: Ms. Miller stated that she had received a quote from Couture Bros. of Turners Falls to power wash the building for the price of \$1650. The Select Board voted unanimously (3/0/0) to have the work done by Couture Bros.

Adjournment: The Select Board voted unanimously to adjourn the meeting at 11:36pm.

Respectfully submitted,

Ellen B. Miller, Town Coordinator

Approved:



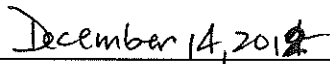
Noel R. Abbott, Chairman



Paul McLatchy III, Vice Chairman



Marilyn Wilson



Date Approved

Attachments:

- Agenda
- Letters of Interest – School Building Committee
- Power Wash Quote